Format for Transfer Certificate

To

The Director

BVIMR, New Delhi

Sir,

Please consider my request for issuing Transfer Certificate

My details are as follows:-

Enter Your Personal Detail:

1. Student Name:
2. Course:
3. Batch:
4. Current Mobile No:
5. Current Email ID:
6. Father's Name:
7. Adhar No:
8. Home Address:
9. Permanent Registration Number (PRN):
10. ERP ID:
11. Reason for Transfer Certificate:
12. Name of Course applied for:
13. Name of Institute applied to:

Note: Instructions for student

Attach following Documents Self Attested with this Form/Application

1. 10th Marks Sheet (Photocopy)
2. 12th Marks Sheet (Photocopy)
3. UG/PG Marks Sheet (Photocopy)
4. Higher Study Admission Proof
5. Fees for Transfer Certificate is Rs. 100/- (Payment through online/offline mode) for online payment visit website WWW.bharatividyapeethfees.com select "other fee" and pay the fees.
6. For offline payment, deposit cash in Bharati Sahakari Bank through bank challan which can be collected from Accounts Department.
7. Processing time is 7 working days from the date of application given to SSC.
8. Transfer Certificate can be collected from College during working hours from the Student Support Cell.
9. For any other inquiry you can write to the following E-mail id ssc.bvimr@bharatividyapeeth.edu

Fill the following details as applicable to you, put N-A for not applicable.

Placement Details:-	Higher studies admission details:-
• Organization Name:_____	• Name of Institute/University:_____
• Designation:_____	• Date and Year of admission_____
• CTC:_____	• Course details:_____
• Date of Joining:_____	• Year of Passing:_____
• Experience till now:_____	

Any exam such as NET/SET/UPSC/ Entrance exam of National/International level Cleared/Qualified.

Signature of student_____

Name of Student_____

Official use only

- Signature of SSC official: _____

- Signature of Accounts Department: _____

- Approval by Director Signature: _____

Remarks: _____